

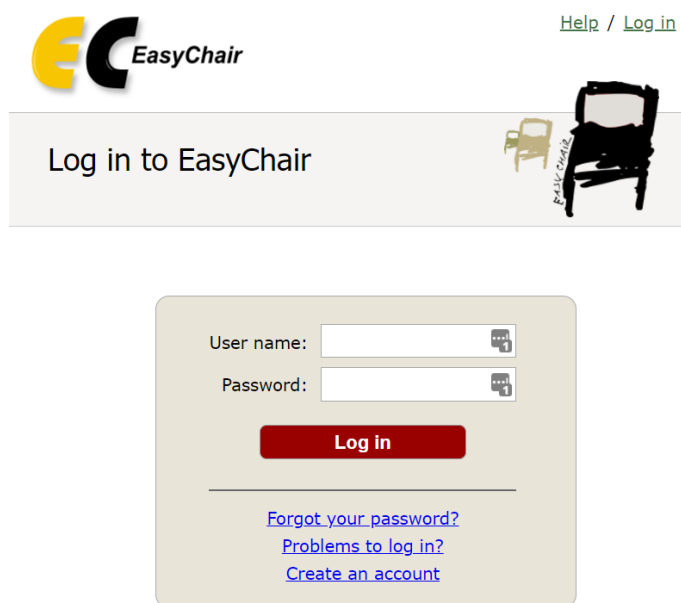
Navodila za uporabi sistema EasyChair

1. Registracija in prijava

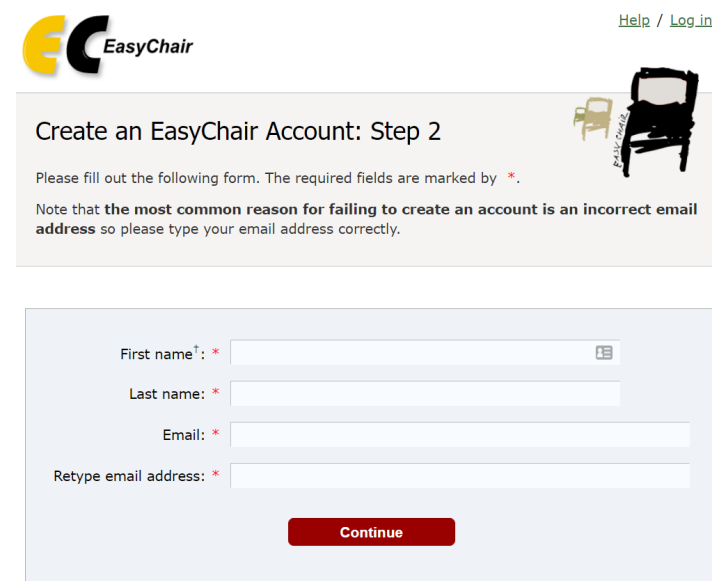
Spletna stran za oddajo prispevkov je na voljo na naslovu:

https://easychair.org/conferences/?conf=dsi_2023.

Ob prihodu na spletno stran se najprej pojavi prijavno okno (Slika 1). Če že imate svoj EasyChair račun, vpišite *uporabniško ime* in *geslo* v ustrezna polja in pritisnite na gumb "Log in". Če računa še nimate, pritisnite na povezavo "create an account" ter (po preverbi, da niste robot) kreirajte svoj račun (Slika 2).



Slika 1: zaslonska maska za prijavo



† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).

You may also be interested about [our policy for using personal information](#).

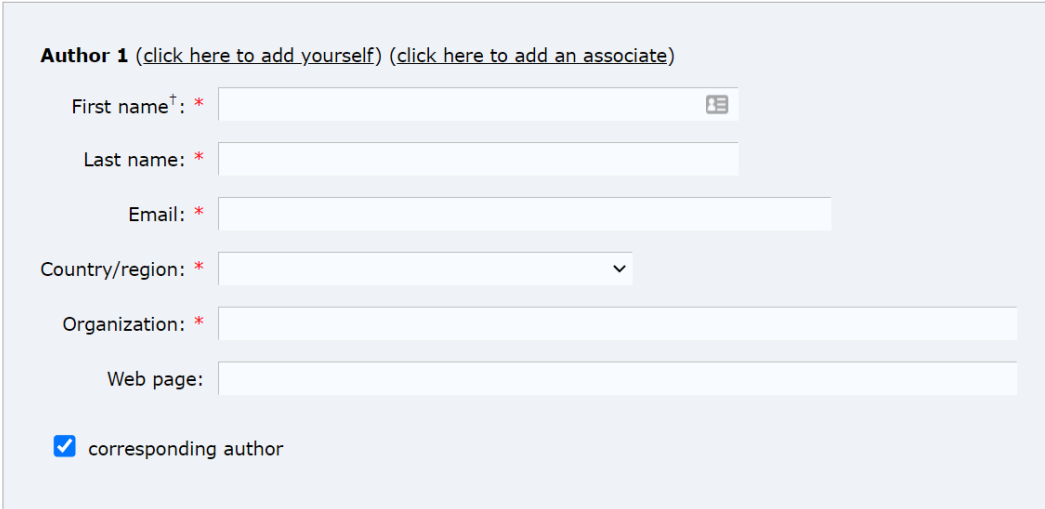
Slika 2: zaslonska maska za kreiranje računa

Po izpolnitvi tega obrazca vam EasyChair pošlje elektronsko pošto s povezavo, na kateri svojo prijavo v sistem zaključite s svojimi osebnimi podatki, uporabniškim imenom in geslom.

2. Oddaja prispevka ali razširjenega povzetka

Prijavite se v EasyChair s svojim uporabniškim imenom in geslom ter vstopite kot avtor. Za predvideni prispevek morate najprej podati naslov, povzetek bodočega prispevka in vse soavtorje.

Odpre se vam okno, v katerem navedete podatke o avtorju in morebitnih soavtorjih (slika 4)



Author 1 (click here to add yourself) (click here to add an associate)

First name[†]: *

Last name: *

Email: *

Country/region: *

Organization: *

Web page:

corresponding author

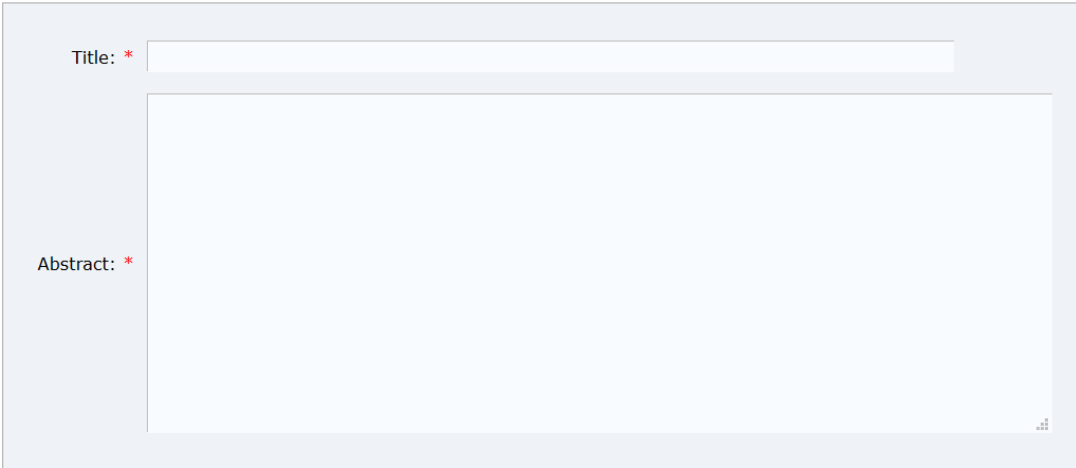
Slika 3: Podatki o avtorju najavljenega prispevka

Prihodnja elektronska obvestila o stanju prispevka bodo dobivali avtorji, ki imajo odključano opcijo "corresponding author".

Oddajo prispevka dopolnite še z naslovom prispevka in kratkim povzetkom (Slika 5).

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.



Title: *

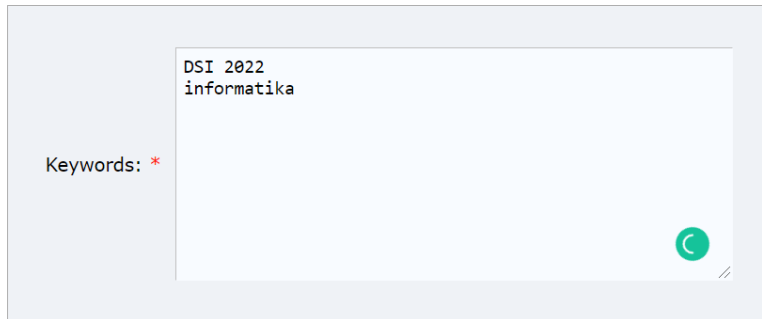
Abstract: *

Slika 4: Podatki o prispevku / razširjenemu povzetku.

Dodajte še obvezno še najmanj 3 ključne besede, vsako v svoji vrstici (Slika 5)

Keywords

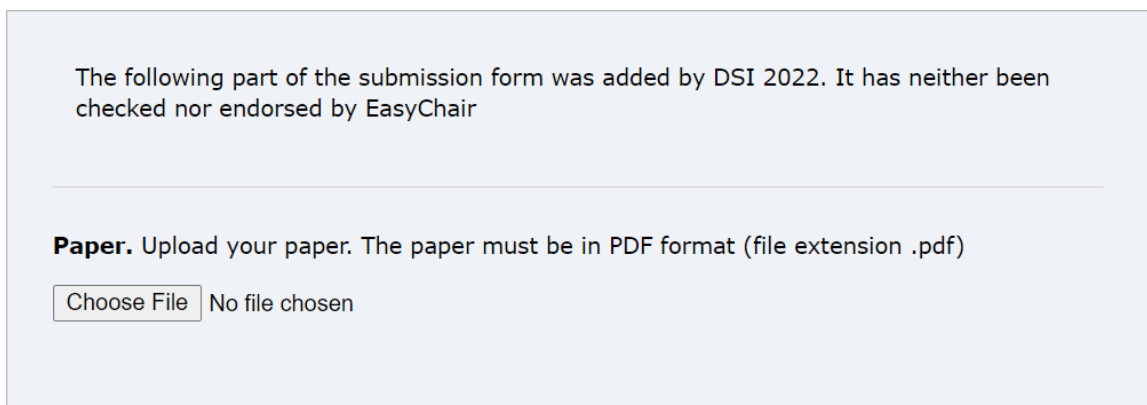
Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

A screenshot of a web form's 'Keywords' section. On the left, the text 'Keywords: *' is displayed. To its right is a large, light-colored text input area. Inside this area, the text 'DSI 2022' is on the first line and 'informatika' is on the second line. In the bottom right corner of the input area, there is a green circular icon with a white refresh symbol and a small double-slash icon below it.

Slika 5: Dodajanje ključnih besed.

Pod rubriko **Files** nato naložite svoj prispevek / razširjen povzetek (Slika 6).

Files

A screenshot of a web form's 'Files' section. At the top, a light gray box contains the text: 'The following part of the submission form was added by DSI 2022. It has neither been checked nor endorsed by EasyChair'. Below this is a horizontal line. Underneath the line, the text reads: '**Paper.** Upload your paper. The paper must be in PDF format (file extension .pdf)'. At the bottom, there is a file upload interface consisting of a button labeled 'Choose File' and the text 'No file chosen'.

Slika 6: Dodajanje datotek.

Najavo zaključite s tipko **Submit**.

Sistem nato potrdi vašo najavo, ki jo kasneje še popravljate.

Še kaj nejasnega? Pišite na marko.holbl@um.si